

YEAR ONE SCHOOL COMPLETION FORM

Instructor, please give a copy of the Year One Course Completion form to each student. There will be no cap and gown graduation ceremony upon completion of Year One; however, for those students who do not desire to enter the Year Two Course MII will prepare a Diploma of Ministry or a Certificate of Completion (if they did not provide us with an original transcript) and will place them in the mail to you. If you, as the Instructor, are also receiving credit hours along with the class (if you taught and took the whole year's course), then you also need to fill out the Year One Course Completion form and enter a statement on it that you taught the course. Please return this form along with all student forms to MII.

Instructor, if you are not going to teach the Year Two Course or if you are teaching the course but you have some students that will not be continuing, please do the following:

- (1) Please collect a Year One Course Completion form from each student you expect to have completed all requirements for the Year One Course. (Only those not entering Year Two)
- (2) All forms (including this one) need to be mailed by you (the Instructor) to MII at least 8 WEEKS before the course completion date.
- (3) Mail all forms to: MII, P.O. Box 1322, Powell TN 37849. If you have questions, please call 865-938-5544. **Please print neatly and keep a copy of all forms for your records.**

Instructor's Name: _____

School Info (Sponsoring Ministry, City, State): _____

Address You Want MII To Mail All Diplomas To:

Name: _____

Street Address: _____

City _____ State _____ Zip Code _____

E-mail Address: _____

Contact Numbers Including Area Code; (Home, Work, Cell): _____

Planned Course Completion Date (Month, Day, Year): _____

(No cap and gowns will be ordered for completion of the Year One Course)

Number of Diplomas Expected: _____

Your Signature: _____

Date Signed: _____

STUDENT: YEAR ONE COURSE COMPLETION FORM

(Instructor: Have Each Student That Is Not Going To Take Year Two Fill Out This Form)

Congratulations on the completion of the Year One Course. This is a major accomplishment in your life and you will always remember it with fondness. Our desire is that through this course you were challenged and strengthened to go all out for God and to pursue your God-given calling.

Student, if you are not going to take the Year Two Course, please complete this form to assist us in preparing your Diploma of Ministry. This form will become a part of your permanent record at the MII Executive Offices.

PLEASE PRINT CAREFULLY:

Date: _____

School Location (Sponsoring ministry, City, State): _____

Student Name **(As You Want it Shown on Your Certificate)**: _____

Student's Street Address: _____

City: _____ State: _____ Zip Code: _____

E-mail Address: _____

Student Contact Number(s) (Including Area Code; Home, Work, Cell): _____

Estimated Course Completion Date (Month, Day, & Year): _____

Ministry International Inc. provides credentialing services for those that qualify. Are you interested in ministerial credentials? _____